

Board of Road Commissioners Meeting  
County Services Building  
March 27, 2024

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the County Services Building at 10:00 AM on Wednesday, March 27, 2024.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Forbes, Spitler, Koch.

Staff present: Timmer, Holmes, Terry.

Visitors: Lynne Cavazos, Pentwater Township Supervisor; Dave Leonard, Colfax Township Supervisor; Roger Schmidt, Grant Township Supervisor; Tim Beggs, Oceana County Commissioner Liaison; Michelle Martin, Oceana County Drain Commissioner; Garry McKeen, Parks and Recreation Commission; Mike Bosch, Hart Township resident; Andrew Mullen, Hart Township resident; and David Schlapper, Golden Township resident.

**TOTAL: 9 visitors**

## **AGENDA**

Motion by Forbes and supported by Koch to approve the following Agenda items for discussion.

## **UNFINISHED BUSINESS**

1. Buchanan Road and Roosevelt Road Guardrail Installation

## **NEW BUSINESS**

1. 2023 Critical Bridge Submission for Fiscal Year 2027
2. Madison Road Culvert Lining
3. Emulsion, Fog Seal and Durapatch Emulsion Bids-Quotes
4. Crack Pour Bids-Quotes

Roll call vote: Forbes – yes; Koch – yes; Gowell – yes; Spitler – yes; Myers – yes.

Motion carried.

## **CITIZEN'S PARTICIPATION**

Mike Bosch inquired on three (3) items.

\*\*Road Commission road bonding Shelby Road and First (1<sup>st</sup>) Street project. Mark Timmer referred this has nothing to do with the Road Commission road bonding and is an Economic Development Grant. This road is very thin and cannot support the semi traffic.

\*\*RAISE Grant. Mark Timmer gave an update that he will be putting in for a RAISE Grant that is for agriculture improvements on primary roads and some local roads.

\*\*Lake Road in Hart Township is in poor condition and needs to have work done. Mark Timmer commented he has suggested this prior to Hart Township and this still his recommendation.

Garry Mckeen gave a brief synopsis on the history of Oceana County Parks. The Michigan Statue of 1913 put county parks under the jurisdiction of the County Road Commission. In 1965 the law was changed by the state to move county parks under the jurisdiction of the County Commissioners. On August 22, 1968 Oceana County Commissioners formed the Oceana County Parks and Recreation Commission. Part of that change in 1965 placed the County Road Commission Chairman on the County Parks Commission. A Road Commission member (currently Commissioner David Spitler) serves on the Parks Commission appointed by the Chairman. Garry commented he appreciates all the cooperation he receives from the Road Commission.

**APPROVAL OF MINUTES**

Motion by Gowell and supported by Spitler to approve the Minutes of the March 13, 2024 Regular Board Meeting.

Roll call vote: Gowell– yes; Spitler – yes; Forbes – yes; Koch – yes; Myers – yes.  
 Motion carried.

**APPROVAL OF VOUCHERS**

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Koch and supported by Gowell to approve the following Vouchers as presented.

Voucher No. 72348 (Accounts Payable)	\$ 449,640.99
Voucher No. 72349 (Payroll)	\$ <u>89,617.66</u>
	\$ 539,258.65

Roll call vote: Koch – yes; Gowell – yes; Forbes – yes; Spitler – yes; Myers – yes.  
 Motion carried.

No bids were received from a prior invitation to bid request. Calls were made asking for request for proposals. The following request for proposals were received for guardrail installation on two (2) timber bridges on Buchanan Road and Roosevelt Road.

	<u>Buchanan Road</u>	<u>Roosevelt Road</u>	<u>Total</u>
Dale Dukes and Sons, Inc.	\$31,450.00	\$32,080.00	\$63,530.00
Action Traffic Maintenance	\$30,293.00	\$31,156.00	\$61,449.00
Nashville Construction Company	No proposal received		

**RESOLUTION NO. 1 – BUCHANAN ROAD AND ROOSEVELT ROAD GUARDRAIL  
INSTALLATION**

Motion by Forbes and supported by Gowell to accept the proposal from Action Traffic Maintenance for guardrail installation on two (2) timber bridges on Buchanan Road and Roosevelt Road for the total amount of \$61,449.00.

Roll call vote: Forbes – yes; Gowell – yes; Spitler – yes; Koch – yes; Myers – yes.  
Motion carried.

**RESOLUTION NO. – 2 CRITICAL BRIDGE SUBMISSION FOR FISCAL YEAR 2027**

Motion by Forbes and supported by Gowell to submit the following bridges to MDOT for possible bridge funding in 2027.

Priority 1 (Preventative Maintenance)

1. Monroe Road, over North Branch of Pentwater River (SN-8319)
2. Monroe Road, over Bass Lake Creek (SN-8320)
3. Oceana Drive, over North Branch of Pentwater River (SN-8322)
4. Shelby Road, over Stony Creek (SN-8368)

Priority 2 (Preventative Maintenance)

1. 48<sup>th</sup> Avenue, over Flower Creek (SN-8382)
2. Loop Road, over North Branch of White River (SN-8387)
3. Lever Road, over South Branch of Pentwater River (SN-8393)

Priority 3 (Preventative Maintenance)

1. Longbridge Road, over Pentwater River (SN-8371)

Priority 4 (Preventative Maintenance)

1. Garfield Road, over North Branch of White River (SN-8366)
2. Garfield Road, over the South Branch of White River (SN-8367)

Roll call vote: Forbes – yes; Gowell – yes; Spitler – yes; Koch – yes; Myers – yes.  
Motion carried.

The following request for proposals were received for lining four (4) culverts on Madison Road (West of 144<sup>th</sup> Avenue).

Tunnel Vision	\$208,113.00
Corby Energy Services (CES)	\$ 51,125.00
Contech	No proposal received

NOTE: Road Maintenance Coordinator, Jeff Balkema contacted Contech and they recommend Corby Energy Services (CES) for the culvert lining because they have the MDOT contract.

**RESOLUTION NO. 3 – MADISON ROAD CULVERT LINING**

Motion by Forbes and supported by Koch to accept the proposal from Corby Energy Services (CES) for lining four (4) culverts on Madison Road (West of 144<sup>th</sup> Avenue in Crystal Township) for the amount of \$51,125.00.

Roll call vote: Forbes – yes; Koch – yes; Gowell – yes; Spitler – yes; Myers – yes.  
Motion carried.

**RESOLUTION NO. 4 – EMULSION, FOG SEAL AND DURAPATCH EMULSION BIDS-QUOTES**

Motion by Forbes and supported by Gowell to accept all bids/quotes and authorize Managing Director, Mark Timmer to utilize emulsion, fog seal, and durapatch emulsion bids in the best interest of the Road Commission and Townships.

Roll call vote: Forbes – yes; Gowell – yes; Spitler – yes; Koch – yes; Myers – yes.  
Motion carried.

The following request for proposals were received to crack pour 26.75 miles of county paved roads.

Wolverine Sealcoating, LLC	\$ 57,780.00
Fahrner Asphalt Sealers, LLC	\$ 88,898.02
Highway Maintenance	No proposal received
Strawser Construction	No proposal received

**RESOLUTION NO. 5 – CRACK POUR BIDS-QUOTES**

Motion by Forbes and supported by Koch to accept the proposal from Wolverine Sealcoating, LLC to crack pour 26.75 miles of county paved roads for the amount of \$57,780.00.

Roll call vote: Forbes – yes; Koch – yes; Gowell – yes; Spitler – yes; Myers – yes.  
Motion carried.

**QUARTERLY COMMITTEE REPORTS**

**Personnel Committee** – nothing to report.

**Finance Committee** – nothing to report.

**Buildings & Grounds Committee** – Chairman Myers noted that flag poles have been installed at both the Hart and M-20 garages. They were installed by a Veteran and are fully luminated.

**Community Relations Committee** – Chairman Myers noted the Road Commission is planning a “open house” in the Spring-Summer of 2024.

**Weighmaster Liaison** – Vice-Chairman Gowell noted a 2<sup>nd</sup> set of scales were purchased and have been certified and ready to use.

**Parks & Recreation Liaison** – Commissioner Spitler mentioned that the majority of work done on Oceana County Parks is by individuals on the Board. Lots of work is put into maintaining the parks on a limited budget. “Kudos” was given to Garry McKeen for all of his work and dedication.

**Equipment Committee** – Vice-Chairman Gowell noted two (2) loaders that were being leased have been purchased by the Road Commission.

## **STAFF REPORTS**

The State patched various roads, snow and ice removal, roadside cleanup, and tree trimming.

The M-20 crew patched various roads with the hot box, snow and ice removal, graded gravel roads, slag upgrades, tree trimming, and prep work for road bonding paving.

The Hart crew patched various roads with the hot box, snow and ice removal, graded gravel roads, and prep work for road bonding paving.

Traffic Services worked on asset management, Miss Digs, Road Soft, permits, sign repairs, street name signs, supervised the sign crew, set up closures and detours, upgraded signs in Elbridge Township, and Shelby Township Street name sign upgrade (Shelby Township is paying for these upgrades).

Mark Timmer reviewed bills and finances with Finance/HR Director and Clerk, met with Road Engineer, Bridge Engineer, Foremen have met with the Engineer and Contractor on the Marshville Dam project, opened bids and proposals for guardrail, crack pour, and emulsion, and worked on critical bridge applications. Mark attended the CRA (County Road Association) Annual Highway Conference and Road Show along with Shop Forman, Dan Terryn, and Commissioners Lloyd Gowell and Denis Koch. This was a very good and informative conference. Mark did a PowerPoint presentation at the CRA conference on Jurisdictional Transfer.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:34 AM.

Respectfully submitted,

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**LORI L. HOLMES**  
**Finance/HR Director**

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**WILLIAM MYERS**  
**Chairman**

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**APRIL 10, 2024**

**DATE**